

Main Hall							
Time Incl set up	Max 30 Guests	31 - 50 Guests	51 - 75 Guests	75 - 100 Guests	Over 100 guests	Theatre Up to 250	Extras
Round tables	Max 4	Max 6	Max 8	Max 12	Max 15	n/a	£40 each
Chairs	30	50	75	100	150	220	£5 each
Hourly Rate	£100	£100	£100	£100	£100	£100	
Up to Max 3 hours <small>(meetings Only – No Events)</small>	£150	£300	£300	£300	£400	£450	£50 per hour
Up to Max 4 hours	£400	£400	£400	£400	£475	£400	£75 per hour
Up to Max 6 hours	£500	£500	£500	£500	£500	£500	£100 per hour
Tables Settings – above cost plus extras as below							
Bronze Package Table + Chairs	Included in hire price					n/a	£5 each
Silver Package Hall+ Tablecloths, Chair Covers Sashes	Hall + £75	Hall + £80	Hall + £95	Hall + £120	Hall + £140	n/a	£5 each
Gold Package + runner; centre display; Porcelain Plates; Cutlery, Glasses & Napkins	£450	£500	£600	£700	£925	n/a	£10 each
Kitchen Hire	£75			£100			£25 per hour
Cleaning Charge (if hall is not left clean)	£75	£90	£110	£130	£150	£130	
Rubbish Disposal (if left behind)	£5 per black bag						
Extras as required to be added							
PA speaker (1 mic with single speaker)	£50						
Full Sound system (12 channel + mixer)	£150	With Sound Engineer			£250		
Projector & Screen	£20						
Flip Chart + Paper	£10						
Catering							
Tea Coffee	£1 per person						
Tea Coffee & biscuits	£1.50 per person						
Tea Coffee & Scones/pastries	£3.50 per person						
Cooked Breakfast (Veg Option available)	£5 per person						
Buffet Lunch	From £6 per person (Contact us for us your requirements)						
Notes							
<ol style="list-style-type: none"> 1. A refundable security deposit of £100 is required for all bookings if hall is left clean, tidy and no damage. 2. A booking must be paid before we can reserve the date, card payments accepted. 3. The full amount due plus the security deposit must be paid at least 48 hours before the booking date 4. Cancellations with less than 2 working days MUST be paid in full 							